

聖公會青山聖彼得堂幼稚園
香港聖公會青山聖彼得堂青雲路幼稚園
2019-2020 年度 K1 入學報名須知

一. 收表日期及時間：

本校收取 2019-2020 年度 K1 入學報名表日期及時間：

- 10 月 11 日(四) 下午 1:30-下午 4:30
- 10 月 12 日(五)上午 9:00-下午 4:00
- 10 月 13 日(六) 上午 9:00-上午 11:30
- 10 月 15 日(一) 上午 9:00-上午 11:30

二. 報名方法

1. 親臨本校遞交入學報名表 (不接受郵寄及網上報名)
2. 遞交入學報名表時，必須連同報名費用及以下文件：
 - a) 兩張證件近照、報名費用\$40 (只收現金，為免找續需時，請盡量預備紙幣共\$40 正)
 - b) 出生證明書 (出世紙) 影印本 (必須同時出示出生證明書正本以供本校核對)
備註：如申請兒童非本地出生，家長須遞交其他證明文件，以顯示兒童符合資格申請就讀本校 (必須同時出示該證明文件之正本以供本校核對)
 - c) 免疫接種記錄 (針卡) 正本及 影印本之首頁、內容 (免疫接種記錄影印本必須顯示申請兒童之姓名)
 - d) 貼上\$2.00 郵票之回郵長信封 1 個，信封面須寫上申請兒童中文姓名及通訊地址。
 - e) 若申請兒童的兄長/父母為本校生/本校畢業生，請帶備有關證明文件之副本(必須出示正本以供本校核對)，如學生手冊內的學生資料表、畢業證書(如適用)。如申請兒童已領有嬰兒洗禮證，請附上嬰兒洗禮證影印本 (必須出示洗禮證正本以供本校核對)。如兒童沒有受洗，則不需遞交嬰兒洗禮證。
3. 報名費用、入學報名表及所有文件，一經繳交，將不獲退回。
4. 本校不會收取資料及文件不齊全之入學報名表，家長遞交入學報名表時，請確保已填妥報名表，以及齊備上述所需文件。
5. 請家長留意報名日期及時間，逾期遞交之報名表恕不受理。
6. 每名申請兒童只限遞交 1 份報名表，重複報名將被取消申請資格。每位家長每次只限遞交 1 份報名表，雙生兒除外。
7. 遞交入學報名表時，切勿以任何物件代替親身排隊，敬請合作。
8. 面見日期及時間由校方安排，恕不能更改。家長不能選取面見日期及時間，亦不能自行交換面見日期及時間，敬請留意。

三. 面見安排

1. 家長遞交入學報名表時，會獲發「2019-2020 年度 K1 入學會見證」。面見當日，家長必須帶回會見證。請家長妥善保存會見證，以作日後上網查閱是否取錄之用(取錄結果會以會見證上之網上公布編號顯示)。
2. 家長及申請兒童必須依時到校面見，如未能出席，則作放棄論。
3. 面見當日，申請兒童和家長先以個別形式面見老師，然後校長/副校長/主任再以個別形式面見家長及申請兒童。每次面見過程最多可由 2 位家長陪同。

四. 取錄公布結果日期

本校將於 2018 年 12 月 20 日(星期四)以郵遞方式通知家長 K1 學位取錄結果。有關取錄結果會於當日下午 6:30 後上載本校網頁。

S.K.H. St. Peter's Church Kindergarten (Castle Peak)
Guidelines For Parents Regarding K1 Admission Application 2019-2020

(A) Collection date and time:

The collection date and time of the K1 application form (2019-2020):

Date & Time

11 th October 2018 (Thursday)	1:30 p.m. – 4:30 p.m.
12 th October 2018 (Friday)	9:00 a.m. – 4:00 p.m.
13 th October 2018 (Saturday)	9:00 a.m. – 11:30 a.m.
15 th October 2018 (Monday)	9:00 a.m. – 11:30 a.m.

(B) How to apply

- (1) Apply in person to the school by submitting the completed application form (application by post and online applications will not be accepted)
- (2) When submitting the application form, please bring payment of the application fee (cash only) along with the following documents:
 - a) **To expedite the application process, please submit two recent passport size photographs and bring the exact amount of \$40.**
 - b) **Please bring along the applicant child's birth certificate (both original and copy).**
Remarks: If the applicant child was not born in Hong Kong, please submit other identification document (both original and copy) to indicate his/her eligibility of admission application.
 - c) **A copy of record of vaccination (both original and copy) (front page with applicant's name and the inner pages).**
 - d) **Submit 1 self-addressed business-sized envelope (using the Chinese name of child/applicant) affixed with stamp (\$2.00).**
 - e) If applicant (child) has a sibling or parent who is a past graduate of the school, please provide copies of relevant supporting documents (and bring originals for verification of authenticity), e.g. the student information handbook and/or graduation certificate (if applicable). If the applicant child has obtained a Certificate of Infant Baptism, parents are also required to provide both original and a copy.
- (3) The application fee, application form and all supporting documents will not be returned.
- (4) The school will not accept any incomplete application form or application form with incomplete supporting documents.
- (5) Please take note of the application date and time, late submission of the application form will not be accepted.
- (6) Each applicant child can submit only ONE application form. In case of duplicate applications, both applications will be forfeited. Each parent can submit only ONE application form at a time, except for twins.
- (7) Please line up in person when submitting the application form and refrain from using any objects to occupy the place in the queue.
- (8) **Interview time will be decided by the school, no changes will be allowed.** Time allocated is non-negotiable.

(C) Arrangements for interview day

- (1) Upon handing in the application form, parents will be given an "Interview Card for K1 Admission 2018-2019". Parents must bring the card on the interview day and retain it as a reference to check online for acceptance (please refer to the application number on the interview card).
- (2) Please be punctual for your interview. If you are unable to attend the interview, your application will be cancelled.
- (3) Please observe the following stages on day of interview: (1) Applicant, accompanied by parent(s), will be interviewed first by a teacher. (2) Applicant and parent(s) will then be interviewed by the principal and vice-principal or head-teacher(s). Please note that no more than 2 adults are permitted to attend.

(D) Release of results

Parents will be notified of the results by post on 20th December 2018 (Friday) and the result will be uploaded on the school website after 6:30 p.m. on that day.



聖公會青山聖彼得堂幼稚園
【D、E 座】
S.K.H. St. Peter's Church Kindergarten
(Castle Peak)

香港聖公會青山聖彼得堂青雲路幼稚園
【C 座】
H.K.S.K.H. St. Peter's Church Castle Peak Tsing Wun
Road Kindergarten (Castle Peak)

校方專用			
出世紙	針卡	信封	洗禮證 (如有)

2019-2020年度 K1入學報名表 Application Form for K1 (2019-2020)

申請兒童資料 Applicant Child's Particulars			學生編號 Student No.:	網上公布編號 Website code.:	(校方填寫) (for official use)	
中文姓名 Name in Chinese:	性別 Gender: 男 M <input type="checkbox"/> 女 F <input type="checkbox"/>	年齡 Age:		相 片 Photo		
英文姓名 Name in English:	出生地點 Place of Birth:	國籍 Nationality:				
出生日期 Date of Birth:	年 Y Y Y Y 月 M M 日 D D	宗教 Religion:				
*出生證明書 / 護照 / 其他證件號碼 Birth Certificate/Passport/Other Document No.:						
擬入學日期 Date of Admission:	年 Y Y Y Y 月 M M	*報讀班級 (上午 / 下午 / 全日) Applying Level: (A M / P M / Whole Day) K1				
		此欄祇可選一項 Delete as appropriate(Choose one only)				
原就讀學校 Last school attended:						
居住地址 (中文) Address: (in Chinese)						
(英文) (in English)						
住址電話 Home Tel. No.:		手提電話 (父) Mobile: (Father)		(母) (Mother)		
鄰近親友姓名 Name of Next of Kin:		與申請兒童關係 Relationship with Applicant:		電話 Contact Tel.:		
關係 Relationship	中文姓名 Name in Chinese	英文姓名 Name in English	職業 Occupation	工作地點 Workplace	辦事處電話 Office Tel. No.	宗教 Religion
父 Father						
母 Mother						
現於本校就讀之親兄弟 Any sibling(s) currently attending our school			父/母或兄/姊為本校的畢業生 Parent(s) or sibling(s) being a graduate of our school			
姓名 Name	性別 Gender	班別 Class Attending	姓名 Name	性別 Gender	與申請兒童關係 Relationship with Applicant	畢業年份 Year of Graduation
備註: Remark:			家長/監護人姓名: Name of Parent/Guardian:			
1. 如 貴子女未能以廣東話進行面見, 則可選擇 (*普通話 / 英語)。 If your child does not understand any Cantonese, parents can choose (*Mandarin / English) for interview.			家長/監護人簽署: Signature of Parent/Guardian:			
2. 如你為 貴子弟選擇入讀上午/全日班, 但本校未能安排, 你會 If your child is not allocated to the morning / whole day school, you will: <input type="checkbox"/> 接受轉讀下午班。Accept the afternoon school offer. <input type="checkbox"/> 未能接受轉讀下午班。Not accept the afternoon school offer.						
1. 填寫此報名表時, 請參閱隨附的「報名須知」。 Please read the "Guidelines For Parents Regarding K1 Admission Application" before filling in this form.						
2. 此報名表所提供的個人資料會用作處理入學申請之用。如申請兒童不獲取錄, 所有提供資料將被銷毀。獲取錄的申請兒童之個人資料則會由校方存檔。根據個人資料(私隱)條例規定, 申請人有權要求查閱、更正及更新其個人資料。如有查詢, 請與本校聯絡。 Personal data in this form is provided for processing application for kindergarten admission. If your application is unsuccessful, all information provided will be disposed of. If your application is successful, all information provided will be retained at school. In accordance with the Personal Data (Privacy) Ordinance, applicants have the right to access, correct and update their personal data. For any enquiries, please feel free to contact us.						
校方專用 For Official Use						
安排學生面見日期: Date of Interview:	2018年 11 月 日 時 分		入學班別: Class Admitted:			
報名費編號: Application No.:			臨時學生編號: Admission No.:			
註冊費編號: Registration No.:			經手人: Staff in Charge:			

*請刪去不適用者 Delete as appropriate

地址 Address : 新界屯門青雲路22號 22 Tsing Wun Road, Tuen Mun, N.T..

網址 Website : <http://www.spckg.edu.hk/jing/jing.html>

電話 Tel. No. : 24619133 24683237